

ADVERTISEMENT		
Ref. No.	:	IITDH/KRC/Adv./Library Trainee/2026-27/6
Date	:	7/5/2026

**Knowledge Resource Centre (Library)
Indian Institute of Technology dhArwAD**

Permanent Campus (PC), ChikkamalligawAD
dhArwAD – 580 011, KarnATaka
Email: librarian@iitdh.ac.in / kr.office@iitdh.ac.in
Contact No.: 0836 230 9758 (#7001 – Internal Only)



Ref. No: IITDH/KRC/Adv./Library Trainee/2026-27/6

Date: 7/5/2026

The Indian Institute of Technology Dharwad (IITDh) is an Institute of National Importance created by an Act of Parliament in 2016. The IIT Dharwad Central Library is seeking young, dynamic, tech-savvy, highly motivated, and committed fresh Postgraduates in Library & Information Science from recognized Indian Universities with consistently good academic records to serve as Library Trainees temporarily.

Candidates with strong communication and interpersonal skills, enthusiasm, and a passion for learning new skills and for delivering services using emerging tools and technology will be preferred for the following temporary position.

Sl. No.	Particulars	Details
1.	Name of the Position	Library Trainee
2.	Number of Trainees to be admitted	2 (UR)
3.	Essential Qualification	Master's in Library & Information Science (MLISc) with a minimum 65% or equivalent academic record.
4.	Consolidated Emoluments	₹ 25,000 per month
5.	Tenure of appointment	The duration of the Internship will be for 12 Months from the date of joining. (The term may be extended to another 12 months based on the performance and requirements in the Institute).
6.	Age Limit	Not exceeding 26 years as on the date of notification

Details of the Selection Process:

Sl. No.	Particulars	Details
1.	Last Date of Application	31st May 2026
2.	Selection Process	Interested candidates may <u>APPLY ONLINE</u> . Selection of candidates will be based on their consistently good academic record, performance in a written test, and an in-person interview. The applications received in response to the advertisement will be scrutinized, and only short-listed Candidates will be called for the written test . The written test will be in English. Based on the performance of the written test , selected candidates will be called for an interview on the same day.
3.	Date for written test & interview	It will be communicated to the shortlisted candidates.

ADVERTISEMENT		
Ref. No.	:	IITDH/KRC/Adv./Library Trainee/2026-27/6
Date	:	7/5/2026

**Knowledge Resource Centre (Library)
Indian Institute of Technology dhArwAD**

Permanent Campus (PC), ChikkamalligawAD
dhArwAD – 580 011, KarnATaka
Email: librarian@iitdh.ac.in / kr.office@iitdh.ac.in
Contact No.: 0836 230 9758 (#7001 – Internal Only)



4.	Venue/Mode for written test & interview	Details will be communicated to the shortlisted candidates.
5.	Documents Required	At the time of selection, the applicant should have copies of all original certificates, including mark sheets (matriculation onwards), experience certificates (if any), an updated Curriculum Vitae, and other relevant documents. If the candidate is selected, we will verify the original documents upon joining.

Job Description of Library Trainee

- Assisting and guiding users of the Knowledge Resource Centre
- Circulation of the library resources
- Accessioning, classification, and cataloguing of resources
- Technical processing, including labelling, barcoding, and due-date slips
- Arrangement and shelving of books and periodicals
- Responding to reference and information queries
- Assisting in acquisition and collection development activities
- Conducting online database searches
- Compilation of e-resource usage statistics

Minimum Outcomes of the KRC Library Traineeship Program:

- Hands-on experience with Library Integrated Management Software and Institutional repository software
- Practical exposure to modern library practices and principles, and Research Supporting Tools
- Application of IT tools in library and information services
- Understanding emerging trends and technologies in LIS
- Improved communication skills, both written and oral
- Professional etiquette and user-service orientation

Important Instructions

- **Last date to apply: 31 May 2026**
- **Online Application Link:** <https://iitdhnt.samarth.edu.in/index.php>
- The application template includes additional optional fields to accommodate different applicant profiles. Please complete **all mandatory fields** and any **optional fields that are relevant** to your background.
- **If you have not yet received your MLISc Certificate** (essential educational qualification), please **upload your final consolidated mark list** instead.
- For **Technical Support only** while filling out the application form, please contact: samarth.cdn@iitdh.ac.in

ADVERTISEMENT		
Ref. No.	:	IITDH/KRC/Adv./Library Trainee/2026-27/6
Date	:	7/5/2026

**Knowledge Resource Centre (Library)
Indian Institute of Technology dhArwAD**

Permanent Campus (PC), ChikkamalligawAD
dhArwAD – 580 011, KarnATaka
Email: librarian@iitdh.ac.in / kr.office@iitdh.ac.in
Contact No.: 0836 230 9758 (#7001 – Internal Only)



General Instructions to the applicants

- Interested candidates who meet the above-mentioned criteria may **APPLY ONLINE** on or before **31st May 2026**, along with a scanned copy of all required documents.
- Applicants must carefully read the **required qualifications, age limit, and eligibility criteria** mentioned in the advertisement before applying. **Meeting the prescribed qualifications and age criteria is compulsory. Applications that do not meet these requirements will be rejected.**
- The prescribed essential qualifications indicated are the bare minimum, and mere possession of the same will not entitle the applicants to be called for a written test.
- The selected candidates will work 7 days a week and should be ready to work different shifts, weekends, and holidays on a rotation basis.
- Selected candidates shall not have a claim on any regular position. They shall not be bestowed as privileges, such as Housing, Medical Facilities, or other benefits available to regular employees of the Institute.
- The number of vacancies indicated in the notification is tentative. IIT Dharwad reserves the right to increase or decrease the advertised posts at the time of selection. Further, IIT Dharwad reserves the right NOT to fill in any advertised posts.
- No TA/DA will be paid for attending the Selection Process.
- In case of any inadvertent mistake in the selection process, which may be detected at any stage, even after the issue of the appointment letter, the Institute reserves the right to modify, withdraw or cancel any communication made to the Applicants.
- After joining the service of the Institute, the person(s) will have to abide by the Rules, Regulations, Ordinances, Statutes, and Acts of the Institute applicable from time to time. They may be assigned any duty within or outside the Institute, depending upon the exigency of the work.
- The Institute shall verify the antecedents or documents submitted by a person at the time of appointment or during the tenure of the service. Suppose it is detected that the documents submitted by the candidates are fake, or the person has a clandestine antecedent or background and has suppressed the said information. In that case, his/her services shall be terminated immediately. Legal action may be initiated against such candidates/employees.
- The candidates will entertain no interim correspondence whatsoever.
- In case of any dispute/ambiguity in the selection process, the Institute's decision shall be final.
- Canvassing in any form or bringing in any political or otherwise influence will disqualify the post.
- For a query related to the Selection Process, the applicant may email kr.office@iitdh.ac.in. However, enquiries related to eligibility for the post/interpretation of rules will not be entertained.
- For any updates related to this recruitment, please refer to the Institute's Website; no individual notifications will be sent to the short-listed candidates.

Knowledge Resource and Information Officer (KR&IO)

**Knowledge Resource Centre
Indian Institute of Technology, Dharwad**