

File No. 8-9/2021-INM(part-I)
Government of India
Ministry of Agriculture and Farmers Welfare
Department of Agriculture and Farmers Welfare

Krishi Bhawan, New Delhi
Dated 09/14/2025

Circular

Subject: Filling up of two posts of Young Professionals on contract basis for a period of one year in Non Chemical Fertilizer Section, INM Division-reg.

Department of Agriculture and Farmers Welfare (DA&FW) invites applications in the prescribed proforma from suitable candidates for two vacancies/posts of Young professionals for engagement on purely contract basis for a period of one year, extendable for a further period of two years subject to annual performance review and approval of competent authority, in Non Chemical Fertilizer Section, Department of Agriculture & Farmers Welfare (DA&FW), Ministry of Agriculture & Farmers Welfare, Government of India as under:

S.No.	Name of the post	Essential Qualification	Remuneration per month
(i)	Young Professionals (Two)	Essential: Master degree in the Organic Chemistry, Agriculture Chemistry, Botany/ Agriculture having Plant Physiology/ Toxicology as one of the subjects Desirable: PhD in the Organic Chemistry, Agriculture Chemistry, Botany/ Agriculture having Plant Physiology/ Toxicology as one of the subjects Experience: Relevant experience in research for two years	60,000/- per month

2. The terms and conditions for appointment on contract basis are enclosed at Annexure-II.

3. Interested candidates, who fulfil the eligibility criteria, may submit their application in the prescribed proforma (copy enclosed as Annexure-I) in sealed cover super-scribed "Application for engagement as(name of the post applied for) on contract basis in the Non Chemical Fertilizer Cell in DA&FW" which should reach this office latest by 5:00PM, 10.01.2026, at Deputy Secretary (INM), Room No. 26, Department of Agriculture and Farmers Welfare, Krishi Bhawan, New Delhi.


(U.K. Sah)

Under Secretary (INM)
D/o Agriculture and Farmers Welfare

To,

1. All Ministries/ Departments of Government of India/ Subordinate/ Attached offices of DA&FW including IARI and ICAR with request to upload this circular on their respective website
2. All Notice Boards of DA&FW
3. Ministry of Labour and Employment for uploading on National Career Service (NCS) portal

Copy to: NIC for uploading this circular on the website of DA&FW

Annexure-I

**Application for engagement of(name of the post applies for) in the
Non Chemical Fertilizer Cell, DA&FW**

1.	Name in full (Block letters)					
2.	Educational Qualifications (Photocopy of documents supporting educational qualification and experience should be enclosed)	Essential				
		S. No.	Educational Qualification	Board/University/ Institute	Division/ Grade	Year of Passing
		Desirable				
		S. No.	Desirable Qualification	University/ Institute	Subjects	Year of Passing
		Experience				
S. No.	Organization	Post Held	Period	Duties performed		
3.	Date of Birth					
4.	AADHAR No (Enclose Xerox copy)					
5.	PAN No. (Enclose Xerox copy)					
6.	Complete residential address					
7.	Mobile Number					
8.	E-mail I.D					
9.	Additional relevant information, if any, in support of your suitability for the said engagement, attach a separate sheet, if necessary.					
10.	Availability (Time required for joining)					

11.	Publications	
-----	--------------	--

A recent passport size photograph may be pasted at the top right corner of the application proforma.

I, hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I have read this document and ready to accept all the term & conditions for engagement of Young Professionals. I will produce original documents regarding qualification and experience at the time of interview.

(Signature of the Candidate)

Place:

Date:

Terms & Conditions for appointment as Young Professional in Non Chemical Fertilizer Cell in DA&FW

1. **Period of engagement**

The engagement will be purely on contract basis for a period of one year, extendable for a further period of two years subject to annual performance review and approval of competent authority.

2. **Selection Procedure**

The engagement will be purely on contract basis. Application received in response to this advertisement will be shortlisted on the basis of experience and qualification of applicants. Shortlisted candidates will be called for interview for selection as Young professional.

DA&FW reserves the right to reject any application without mentioning any reason.

3. **Remuneration**

A fixed monthly remuneration of Rs. 60000/- (Sixty thousand only) shall be paid. The amount of remuneration so fixed shall remain unchanged for the term of contract and there will be no annual increment / percentage increase during the contract period. The selected candidate will not be entitled to any benefits like PF, Pension, Gratuity, Medical Allowance, House Rent Allowance, Dearness Allowance, Transport Allowance or any other Allowance. No TA/DA is admissible for joining the assignment or on its completion.

Expenditure incurred by on travel for undertaking official tours within the country in the course of execution of the work assigned to the selected candidate will be reimbursed as per Government of India Rules.

4. **Leave**

The Young professional will be eligible for 08 days leave during the period of one year, on pro-rata basis subject to prior written approval of the controlling officer. Accumulation of leave beyond calendar year may not be allowed. In special circumstances, the Young Professionals could be called for services on holidays or beyond normal working hours for which no extra remuneration will be paid. However, for attending office on Saturdays /Sundays/ Other Gazetted holidays, they may be given compensatory off.

5. **Scope of Duties**

During the period of such engagement, the Young Professionals could be called for services on holidays or beyond normal working hours for which no extra remuneration would be required to perform the duties assigned to them as per requirement. They will report to SO/US/DS depending upon the task assigned to them.

6. **Tax deduction at Source**

The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment for which the office will issue TDS certificate.

7. **Office time and working hours**

Engagement of Young Professionals would be on full time basis. Working hours shall be from 9:00 AM to 5:30 PM during working days including half an hour lunch break in between. They will not be allowed to take any other assignment during the period of contractual engagement. The Young Professionals may be called on Saturday/Sunday/other Gazetted holidays, if required.

The Young Professionals will be required to mark his/her attendance in Bio-metric System and in the attendance register.

8. **Confidentiality of data and documents**

The Intellectual Property Rights (IPR) of the data collected as well as the deliverables produced for the office shall remain with this office. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of the assignment for the office, without the express written consent of the office. The Young Professionals shall be bound to hand over the entire set of records of assignment to the office before the expiry of the contract, and before the final payment is released by the office.

9. **Conflict of Interest**

The Young Professionals shall be expected to follow all the rules and regulations of the Government of India which are in force. The Young Professionals will be expected to display utmost honesty, secrecy of office and sincerity while discharging his/her duties. The Young Professionals appointed by this office, shall in no case represent or give opinion or advice to other in any matter which is adverse to the interest of this office. No Young Professional would be permitted to take up any other assignment during the period of engagement. In case the services of the Individual Young Professionals are not found satisfactory or found in conflict with the interest of the DA&FW, his/her services will be liable for discontinuation without assigning any reason.

10. **Termination of service**

The engagement may be terminated at any time by the office without assigning any reasons by giving a notice of 30 days. In case, a Young Professionals desires to leave the assignment, he/she is to give 30 days' notice which can be curtailed/extended depending upon the workload.

In case any Young Professional is found unfit on any account or if he/she is found guilty of any insubordination/misconduct, his/her services can be terminated immediately without any notice.

The selected candidate will not be entitled for any claim or right for continuing in assignment or regular appointment to this assignment/post or any other post in the DA & FW/ Govt. of India.

DA&FW shall not be responsible for any loss, accident, damage; injury suffered by the Young Professionals whatsoever arising in or out of the execution of his work including travel.

11. **Guidelines for the submission of the application**

The duly completed application in prescribed proforma should be submitted so as to reach the office latest by 5.00 PM, 03/01/2026. Any application received after the above date will not be entertained. The application should be submitted with the following documents:-

- a) Copy of degree and mark sheet in respect of educational qualification indicated in the proforma
- b) Copy of experience, if any.
- c) Copy of PAN card and AADHAR card- mandatory