

Notification for inviting application for the engagement of Consultant at C-DAC Thiruvananthapuram



CENTRE FOR DEVELOPMENT OF ADVANCED COMPUTING
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CDAC (T)/HR/RCT/Con/06/2025 04/12/2025

Notification for inviting applications for Consultant at C-DAC, Thiruvananthapuram

1. Objective:

C-DAC Thiruvananthapuram requires the services of two **Consultants** (full time and Part time) as part of execution of the project ERSS Phase II, Child Help Line, Women Help Line and allied projects and hence invites application from qualified individuals, other than retired Government Officials, who have expertise in the relevant area.

2. Name of the Post:

A.Consultant (Full time)

Minimum Eligibility Criteria:

Qualification: BE/B.Tech in E&C/CS/IT/EEE with minimum 60% marks.
Experience: Minimum 15 years of post-qualification experience within which minimum 10 years of managerial experience in implementation of large-scale IT projects for Central/State Government Departments, including activities such as

- Setting up of Call Centre, Data Centre
- Preparation of Detailed Project Reports, Tender Documents/ Bids.
- Project presentation, Techno-Commercial Negotiations
- Liasoning with Government Departments/Agencies.

Desirable Skill Set: Design and development knowledge in one or more of the following domains- Web Development, Mobile Application Development, Vehicle Tracking, Fleet Management, Resource Management GIS, Server-side Programming, Communication Technologies. Excellent verbal and written communication skills.
Age limit: Maximum age limit for applying against this requirement is fixed as 50 years as on 01.01.2025.

ii.Terms of Reference (ToR)

Consultancy service for the execution of the project ERSS Phase II, Child Help Line, Women Help Line and allied projects which includes setting up of Call Centre, Data Centre, preparation of Detailed Project Reports, Tender Documents/ Bids etc, project presentation, techno-commercial negotiations, liasoning with Government Departments/Agencies.

iii.Remuneration and other conditions

Monthly remuneration shall be fixed appropriately within the range of Rs. 80,000/- to Rs. 1,00,000/- (Inclusive of Transport allowance) by the Consultancy Selection Committee based on the evaluation and performance in the interview.
Working hours shall be same as that of C-DAC office i.e. from 9-00 AM to 5-30 PM and it may be extended considering the work exigencies. Attendance will be recorded on a monthly basis and there will be proportionate deduction in remuneration w.r.t. attendance of that particular month. TDS and other taxes shall be deducted as applicable from time to time. Travel entitlements on official tour and leave shall be as per the prevailing rules of C-DAC. During the period of Consultancy with C-DAC, the selected Consultant will not be permitted to take up any other assignments. The selected Consultant shall observe the rules and regulations of C-DAC that exists and that may be changed from time to time, unless specifically exempted from any such rule by the Competent Authority.

B.Consultant (Part time)

i.Minimum Eligibility Criteria:

Qualification: BE/B.Tech in E&C/CS/IT/EEE with minimum 60% marks.
Experience: Minimum 25 years of post-qualification experience within which minimum 15 years of managerial experience in implementation of large-scale IT projects for Central/State Government Departments, including activities such as

- Implementation of dial 100 systems
- Implementation of smart City projects
- Preparation of Detailed Project Reports, Tender Documents/ Bids.
- Project presentation, Techno-Commercial Negotiations
- Liasoning with government departments/agencies.

Desirable Skill Set: Design and development knowledge in one or more of the following domains -

Web Development, Mobile Application Development, Vehicle Tracking, Fleet Management, Resource Management GIS, Server-side Programming, Communication Technologies. Excellent verbal and written communication skills.
Age limit: Maximum age limit for applying against this requirement is fixed as 58 years as on 01.01.2025.

ii.Terms of Reference (ToR)

Consultancy service for the execution of the project ERSS Phase II, Child Help Line, Women Help Line and allied projects which includes preparation of Detailed Project Reports, Tender Documents/ Bids etc, project presentation, techno-commercial negotiations, liasoning with Government Departments/Agencies.

iii. Remuneration and other conditions

Monthly remuneration shall be fixed appropriately within the range of Rs. 5,000/- to Rs. 10,000/- for per day visit, by the Consultancy Selection Committee based on the evaluation and performance in the interview.
The service shall be extended to C-DAC for a maximum of 10 days in a month. However, as when required by C-DAC, the service shall be provided either in physical or in other mode. For the days on duty, the working hours shall be same as that of C-DAC office i.e. from 9-00 AM to 5-30 PM and it may be extended considering the work exigencies. Attendance will be recorded on a monthly basis and there will be proportionate deduction in remuneration w.r.t. attendance of that particular month. TDS and other taxes shall be deducted as applicable from time to time. In case of any official tour, expenses will be paid as per rules of C-DAC. The selected Consultant shall observe the rules and regulations of C-DAC that exists and that may be changed from time to time, unless specifically exempted from any such rule by the Competent Authority.

3.Tenure and place of posting

The tenure of the selected Consultant (both) shall be for a period of one year from the date of engagement. Further extension if any, will be only at the discretion of C-DAC. The engagement shall be of a temporary nature against specific project requirement and can be cancelled at any time by C-DAC without assigning any reasons. Initial place of posting shall be at New Delhi.

4. Submission of Application

Prospective candidates are required to submit their application along with necessary documentary proofs in support of their eligibility criteria. The format for submitting application is provided as Annexure 1. **Duly filled and signed application form along with self attested copies to prove educational qualifications, experience, age etc shall be sent to the email hrd-tvm@cdac.in on or before 18.12.2025. Applications received after 18.12.2025 will not be considered for evaluation process. While sending the application, please mark the respective subject line as "Application for Consultant (Fulltime) or Consultant (Part time) at ETG, C-DAC (T)".**

5. Evaluation process

Only those Applicants who qualify the Pre-Qualification/Minimum Eligibility Criteria shall be considered for evaluation process. Any application found to be non-compliant to the requirements, shall be rejected and shall not be considered for further evaluation.

Applicants are required to submit all the supporting documents (self attested) to prove their qualification, experience, age etc along with the duly filled and signed application. However, C-DAC reserves the right to summarily reject any application which does not contain all the mandatory supporting documents or may ask the applicant to resubmit documents, if found necessary. The decision of C-DAC shall be final and binding in this regard.

C-DAC reserves the right to adopt the criteria for evaluation process and disqualify any applicant based on criteria fixed, and its decision shall be final.

Only those applicants who qualify the evaluation process shall be called for interview (offline/online).

[Application Form](#)

All communications w.r.t. this selection process shall be send through email only.
For Centre for Development of Advanced Computing (C-DAC)
Consultancy Evaluation Committee (CEC)



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CONTACT US



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