

**DELHI CANTONMENT BOARD**

**SADAR BAZAR DELHI CANTT-110010**

**Engagement of Consultant on Contract Basis**

**Walk-In-Interview**

Delhi Cantonment Board intends to engage two Consultants from amongst Retired Group 'A' Officers of Central Govt. / State Govt. / Cantonment Boards to deal with all aspects of conservancy services & Establishment/ Adm. matter in the Delhi Cantonment Board purely on contract basis initially for a period of 11 months extendable, on year to year basis, depending on the requirement of the Board and performance of the candidate. The remunerations payable to Consultant shall be as per last pay drawn minus pension plus Transport Allowance as applicable from time to time as per guidelines issued in this regard vide Govt. of India, Ministry of Finance, Department of Expenditure letter No.3-25/2020-E IIIA dt. 09.12.2020. Payment of allowances such as HRA, Transport Allowance and other service conditions shall be governed as per ibid Department of expenditure office memorandum mentioned above as revised from time to time. The Competent Authority reserves the right to change the number of vacancies or withdraw the recruitment process without assigning any reasons or giving any notice.

2. The eligibility conditions are as under:-

**(a) Essential:**

- (i) Retired Group 'A' Officers of Central Govt. / State Govt. / Cantonment Boards with Grade Pay of Rs 6,600/- and above & having experience of at least 2 years in planning, execution and monitoring of conservancy services in Cantonment Areas and providing services to residential colonies and Army/Navy/Air Force Units and Formations in Cantonments, implementation of "Swachh Bharat Abhiyan" and guidelines issued by National Green Tribunal & Establishment/ Adm. matter.

**(b) Desirable:**

- (i) Possessing a Post-Graduate Degree/Diploma in Management.
- (ii) Working knowledge in MS-Office application.

3. Interested and eligible candidates may appear for walk-in-interview in the office of the Board on **19<sup>th</sup> Dec., 2025** at 1500 hrs. (which may be extended to a suitable date, if necessary, depending on the number of candidates). Registration of candidates will be done from 1500-1600 hrs.

4. The candidates should bring the following documents along with them for interview:-

- i. Application addressed to CEO, Delhi Cantonment Board, Delhi Cantt-110010 with Bio-data, in the prescribed proforma.
- ii. Self-attested copies of Educational Qualifications along with Mark sheets.
- iii. Self-attested copies of Experience Documents.
- iv. Two passport size photographs, one to be affixed on the Bio-data duly self-attested.
- v. Self attested copy of Pension Payment order.

No. DCB/12/VI/C (CC)/2025-26  
Office of the Cantonment  
Delhi Cantonment-110010

Sd/-  
Chief Executive Officer  
Delhi Cantonment Board

## BIO-DATA

Recent  
passport size  
photograph to  
be affixed & self  
attested by the  
candidate.

- (1) Name of Candidate : \_\_\_\_\_  
(In BLOCK Letters)
- (2) Father's/Husband's Name : \_\_\_\_\_
- (3) (a) Date of Birth : \_\_\_\_\_  
(b) Date of Entry into Govt. Service: \_\_\_\_\_  
(c) Date of Retirement : \_\_\_\_\_
- (4) Post/Rank Last Held : \_\_\_\_\_  
(Before Retirement from Service)
- (5) Name and Address of Ministry / : \_\_\_\_\_  
Department/Organization from where retired.
- (6) Pay Last Drawn:  
(i) Pay Last Drawn : \_\_\_\_\_  
(ii) Pay in Pay Band : \_\_\_\_\_  
(iii) Total Pay : \_\_\_\_\_  
(iv) Basic Pension : \_\_\_\_\_  
(Please attach a copy of PPO)
- (7) Educational Qualification (From Xth Standard / SSC onwards):

S. No.	Exam Passed	University/ Board/Institute	Year	Subjects	% of Marks and Division
1.					
2.					
3.					
4.					

Professional/Technical Qualification (if any):

S. No.	Exam Passed	University/ Board/Institute	Year	Subjects	% of Marks and Division
1.					
2.					
3.					
4.					

(8) Computer Proficiency (Please tick):

<b>Computer Field</b>	<b>Excellent</b>	<b>Good</b>	<b>Average</b>	<b>Not Conversant</b>
MS Word				
MS Excel				
MS Power Point				

Others if any (Please specify):


(9) Work Experience (Please attach separate sheet, if required):

<b>S. No.</b>	<b>Post Held</b>	<b>Name of Organization</b>	<b>Duration of Employment</b>		<b>Pay Scale /Pay Band and Grade Pay</b>	<b>Experience in Brief</b>
			<b>From</b>	<b>To</b>		

(10) Present postal address for communication : \_\_\_\_\_

\_\_\_\_\_

(11) Additional information, if any : \_\_\_\_\_

(12) Phone No. / Mobile No. and E-mail ID : \_\_\_\_\_

### **DECLARATION**

I hereby declare that the particulars furnished above are true and correct to best of my knowledge and I am aware that if any of these are found false or incorrect my candidature is liable to be cancelled.

**Place:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature of Applicant**